

Office 365 Email Settings

A few tips when configuring an Office 365 email account for your SMTP server settings in Moodle:

Site administration > Server > Email > Outgoing mail configuration

1. You will need the port 587 as part of your SMTP host (as the port is not a separate setting).

```
smtp.office365.com:587
```

2. SMTP security should be set to TLS
3. SMTP Username will be the full email address of the Office 365 account.
4. Your SMTP username and no-reply address need to be the same. You can configure the no reply address under No-reply and domain settings.
5. Use the the test outgoing mail configuration option to test. You can also use messaging between users or the forgot password functionality.

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